The sharps boxes are for **biologically contaminated** needles, syringes, slides and pipettes. Syringes and needles used with hazardous chemicals need to be cleaned or disposed of in a different container.

- Syringes used with chemicals must be purged. The needles may go in the sharps container, the syringe body must go into a contaminated solid debris container.

1. Obtain sharps containers from the **NSC or Petit Science Center Stock Room**.
2. When the box is full lock the opening.
3. When you have enough sharps containers to warrant disposal, retrieve a cardboard Stericycle box and bag from the NSC or PSC stock room.
4. Tape the bottom of the box closed and place the red bag in the box.
5. Place the sharps containers in the red bag. Do not over fill the box. The top flaps must close without any bulging.
6. Tie the red bag closed and tape the box closed
7. Obtain a label from the wall by the loading dock of NSC or PSC. Fill in your laboratory information and place the label on the box.
8. Leave the box in the hall near the loading dock of PSC or NSC after 3:00 pm on Tuesdays and before 7:00 am on Wednesdays.

*For questions or concerns contact the Biosafety Officer: 3-3510*